

Exhibition Terms & Conditions



Purchase of the stand includes one exhibitor registration. All exhibitors will be required to be registered. Registration links will be provided to the key booking contact for each organisation in late January 2022. Staff not registered as exhibition staff will not be allowed access to the exhibition. Associated companies who may have representatives on your stand should be notified to the Project Manager.

Provision of information

By 1 March 2022 all organisations installing custom stands must provide the contact details of their appointed stand contractor, together with a detailed plan showing dimensions of the stand design for approval by the venue and the Project Manager. Designs submitted must contain information such as stand layout, banner/light rigging and walls/solid heights.

Booking and payment conditions

Full payment is due on the 20th of the month following the original invoice date or before the conference (whichever date comes first). The Project Manager reserves the right to withdraw confirmation of any site not paid in full by the due date. Exhibition staff must be registered and paid by 15 March 2022. Should any monies be outstanding, the (NZRGPN) has the right to refuse access to the exhibition. The New Zealand Rural General Practice Network NZRGPN reserves the right to decline an application for exhibition and/or sponsorship.

Cancellation

Any cancellations must be made in writing to the Project Manager. In the event of cancellation up to 31 January 2022 a full refund will be made. Cancellation after 31 January 2022 full costs of the exhibition booking will be charged. The NZRGPN reserves the right to cancel or change the venue of the exhibition in case of circumstances beyond their control. In such a case all monies paid to date will be refunded in full less any expenses incurred. The liability of the organisers will be limited to that amount.

Floor plan

Exhibitors may set up their demonstrations within their purchased stand/space only as per the floorplan. Aisles/walkways and air space above the aisles must be kept clear at all times. If any display occupies space outside the specified space as indicated on the floor plan, this part of the display will be dismantled. Conference Innovators reserves the right to modify the floor plan to accommodate space sales or change as necessary to avoid conflicts. Conference Innovators will endeavor to consult the exhibitors who are directly affected whenever possible.

Health and safety

The NZRGPN and Conference Innovators take the health and safety of our Conference extremely seriously highlighting all the health and safety obligations. By agreeing to exhibit at the conference, you agree to adhere to our health and safety policy. All electronic items that will be brought onto the exhibition site (laptops etc.) must have been 'tag and tested' by a qualified electrician and not be up for retesting. Items not suitably tested and tagged will be removed from

the venue. Exhibition pack-in/out times will be stated in the exhibitor manual and must be adhered to. Accepting these terms and conditions indicates that pack in will not occur until the allocated time and pack-out will not occur until the exhibition closes and all exhibition staff on your stand are aware of this condition.

Insurance and liability

Exhibitors must ensure that they are adequately covered for public liability insurance. This refers to damage or injury caused to third parties/visitors in the vicinity of an exhibition stand.

Neither the NZRGPN, Conference Innovators, Exhibition Hire Services, Te Pae, Convention Centre nor any of their staff, employees, agents or other representatives shall be held accountable for, or liable for, and the same are released from accountability, or liability for any damage, loss, harm or injury to the person or any property of the exhibition, however caused or any of its staff, employees, agents or other representatives.

In the event of industrial disruption and/ or equipment failure due to power supply problems, NZRGPN, Conference Innovators, the Te Pae, Convention Centre and Exhibition Hire Services will not be held liable and accept no responsibility for loss of monies incurred by sponsors or exhibitors or damage to property. The conference manager accept no liability for damage to exhibits by loss, damage, theft, fire, water, storms, strikes, riots, or any cause whatsoever. Exhibitors are advised to insure against such liability.